



Certificate II in Local Government National Code LGA20104



Duration	12 months nominal	Traineeship	New Entrant
Who should attend	Those people who have commenced work within the local government or who wish to gain entry to local government as a career		
Course aims	The Certificate II in Local Government reflects the role of employees in Local Government who undertake a prescribed range of functions involving known routines and procedures and who take some responsibility for the quality of work outcomes.		
Qualification Rules	<p>Common Pool Units A minimum of five units from the common pool.</p> <p>It is compulsory that LGACORE102B be included in the selection if it has not been previously undertaken.</p> <p>It is recommended that LGACORE104B also be included in the selection if it has not been previously undertaken.</p> <p>Plus... Select five elective units from any section of the Local Government Training Package or from any other endorsed Training Package, while ensuring the integrity of the AQF level. No more than three elective units may be imported. No more than one elective unit may be drawn from an AQF level below or above the AQF level of this qualification.</p>		
Learning Outcomes	<p>The competencies enable an individual with this qualification to be able :</p> <ul style="list-style-type: none"> - <i>demonstrate basic operational knowledge in a moderate range of areas</i> - <i>apply a defined range of skills</i> - <i>apply known solutions to a limited range of predictable problems</i> - <i>perform a range of tasks where choice between a limited range of options is required</i> - <i>assess and record information from varied sources</i> - <i>take limited responsibility for own outputs in work and learning</i> 		
Assessment outcomes will be gathered using	<ul style="list-style-type: none"> • Demonstration • Theory Assessment • Role Plays & Scenarios • Completion of activities during the delivery 		
Documents issued on successful completion	Certificate II in Local Government LGA20104		
Price per person	POA	Course Fees	POA