



# Certificate IV in Frontline Management

## National Code BSB40807



<b>Duration</b>	2 year nominal	<b>Traineeship</b>	New Entrant and Existing Worker
<b>Who should attend</b>	Those people who work as frontline managers in organisations.		
<b>Course aims</b>	<p>This qualification reflects the role of individuals who take the first line of management in a wide range of organisational and industry contexts. They may have existing qualifications and technical skills in any given vocation or profession, yet require skills or recognition in supervisory functions. Typically they would report to a manager.</p> <p>At this level frontline managers provide leadership and guidance to others and take responsibility for the effective functioning and performance of the team and its work outcomes.</p>		
<b>Qualification Rules</b>	<p><b>Prerequisite requirements</b> There are no prerequisite requirements for individual units of competency.</p> <p><b>4 core units plus 6 elective units</b></p> <p>At least <b>3</b> of the <b>elective units</b> must be selected from the elective units list. The other <b>3 elective units</b> may be selected from the remaining elective units, the BSB07 Business Services Training Package or any other currently endorsed national Training Package. If not listed, 1 unit may be selected from either a Certificate III or Diploma qualification. Elective units must be relevant to the work outcome, local industry requirements and the qualification level.</p> <p><b>Pathways into the qualification</b> Preferred pathways for candidates considering this qualification include:</p> <ul style="list-style-type: none"> <li>• after achieving the BSB31207 Certificate III Frontline Management or other relevant qualification/s, OR</li> <li>• providing evidence of competency in the majority of units required for the BSB31207 Certificate III in Frontline Management or other relevant qualification/s, OR</li> <li>• with some vocational experience in a supervisory role but no formal qualification.</li> </ul> <p><b>Pathways from the qualification</b> After achieving the BSB40807 Certificate IV in Frontline Management, candidates may undertake the BSB51107 Diploma of Management, or a range of other Diploma qualifications.</p>		
<b>Learning Outcomes/Job Roles</b>	<p>The learning outcomes will be reflected in the many roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:</p> <ul style="list-style-type: none"> <li>• Coordinator</li> <li>• Leading Hand</li> <li>• Supervisor</li> <li>• Team Leader.</li> </ul>		
<b>Assessment outcomes will be gathered using</b>	<ul style="list-style-type: none"> <li>• Demonstration</li> <li>• Theory Assessment</li> <li>• Role Plays &amp; Scenarios</li> <li>• Completion of activities during the delivery</li> </ul>		
<b>Documents issued on successful completion</b>	Certificate IV in Frontline Management BSB40807		
<b>Price per person</b>	POA	<b>Course Fees</b>	POA