



Certificate III in Frontline Management

National Code BSB 31207



Duration	12 months nominal	Traineeship	New Entrant
Who should attend	Those people wanting a career as a Frontline Manager and are currently working within a supervisory role.		
Course aims	<p>This qualification reflects the role of individuals who provide supervision in a wide range of organisational and industry contexts. They are likely to have existing technical skills in a broad range of vocations or professions, but require some training in the basics of supervision.</p> <p>Typically they would report to a supervisor or team leader.</p> <p>At this level frontline managers provide basic leadership and guidance to small groups of others and have limited responsibility for the effective functioning and performance of a unit and its work outcomes.</p>		
Qualification Rules	<p>Prerequisite requirements</p> <p>There are no prerequisite requirements for individual units of competency.</p> <p>4 core units plus 2 elective units</p> <p>At least 2 of the core units must be selected from the Frontline Management units in the range of Core Units and BSBCMN311B Maintain workplace safety.</p> <p>At least 1 of the elective units must be selected from the Frontline Management units. Elective units must be relevant to the work outcome, local industry requirements and the qualification level.</p> <p>Pathways into the qualification</p> <p>Preferred pathways for candidates considering this qualification include:</p> <ul style="list-style-type: none"> • after achieving the BSB20107 Certificate II in Business or other relevant qualifications <p>OR</p> <ul style="list-style-type: none"> • providing evidence of competency in the majority of units required for BSB20107 Certificate II in Business or other relevant qualifications <p>OR</p> <ul style="list-style-type: none"> • with some vocational experience of working within a team or unit but no formal supervisory qualification. <p>Pathways from the qualification</p> <p>After achieving the BSB31207 Certificate III in Frontline Management, candidates may undertake the BSB40807 Certificate IV in Frontline Management, or a range of other Certificate IV qualifications.</p>		
Learning Outcomes/Job Roles	<p>The learning outcomes will be reflected in the many roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:</p> <ul style="list-style-type: none"> • Unit leader • Leading Hand. 		
Assessment outcomes will be gathered using	<ul style="list-style-type: none"> • Demonstration • Theory Assessment • Role Plays & Scenarios • Completion of activities during the delivery 		
Documents issued on successful completion	Certificate III in Frontline Management BSB31207		
Price per person	POA	Course Fees	POA